

LANCASHIRE SCHOOLS FORUM

Date of meeting 18 March 2021

Item No 3

Title: Forum Membership

Executive Summary

This report summarises the changes to the Forum membership since the last meeting.

Forum Decision Required

The Forum is asked to:

- a) Note the report and information about the annual membership review;**
- b) Welcome Jane and Stephanie to the Forum**

Background

This report provides information on Forum membership issues that have arisen since the last Forum meeting. Details are provided below.

i. PRU headteachers representative

At the January 2021 Forum meeting it was reported that the new PRU headteachers representative was Jane Eccleston, from Acorns School.

Jane was unable to attend the January meeting, so the March Forum meeting will be Jane's first.

The Forum will wish to welcome Jane to the Forum.

ii. Alternative Provision Academy representative

Stephanie Carter, from Coal Clough Academy is the new Alternative Provision Academy

The Forum will wish to welcome Stephanie to the Forum.

iii. Schools Forum Annual Membership Review for September 2021

The Schools Forum regulations require that the balance of Forum membership is kept under review to ensure that the number of primary, secondary and academy members are reflective of the pupil population at these schools.

The current membership breakdown for these categories is:

- Primary schools 22 representatives.
- Secondary schools 10 representatives.
- Academies 8 representatives.

This membership will be received against the revised pupil data from the January 2021 census once this information becomes available. As members may be aware, the availability of the data from the spring term data has been delayed. The assessment will also include any known academy conversions ahead of September 2021.

The Forum's Operational Arrangements also include the following section in relation to the schools membership arrangements:

“A minimum of 10% of schools members of the Forum shall be re-elected each year. If this has not occurred through normal turnover, then, in the first instance, the LA shall contact annually all existing schools members to ascertain if individuals wish to continue to serve on the Forum. In the event that more than 90% of the schools members wish to continue, appointment date and term of office will be taken into account, and if necessary lots will be drawn to identify which members are no longer able to serve on the Forum.”

All schools members of the Forum have been contacted to ascertain if members wish to continue on the Forum in September 2021. Responses are requested by requested by 1 April 2021, so that any necessary appointments and elections can take place in the summer term 2021.

The Forum are asked to note the annual membership review.

Individual members are asked to respond to the membership review communication if they have not already done so.