

IMPORTANT NOTICE TO ALL PARENTS

Secondary School Admission Arrangements 2018/19

The Governing Body for this School will retain the same admission policy for 2018/19 as was determined for 2017/18. As a result, the admissions policy remains unchanged.

**Please note that the closing date for 2018/19 applications is 31 October 2017.
Offer notices will be issued on 1 March 2018.**

Please contact the school direct if you have any questions regarding admission.



ALBANY ACADEMY

ADMISSIONS POLICY

DATE OF LATEST UPDATE:	December 2015
REVIEW DATE:	December 2016
POLICY APPROVED BY GOVERNORS ON:	December 2015
POLICY AVAILABLE FOR STAFF AT:	Staff Handbook
POLICY AVAILABLE FOR PARENTS AT:	Website

CRITERIA FOR ADMISSION ARRANGEMENTS - 2017-18

Albany Academy is a school where high quality teaching, together with outstanding pastoral support and care, enable all of our pupils to reach their potential and fulfil their ambitions.

Our vision is to provide the pupils in our care with the skills and knowledge they need to succeed both in their education and in the wider world of employment and work.

We have very high expectations of our pupils in terms of their behaviour, effort and the contribution they make to the school and wider community. These high expectations result in a school whose pupils and staff work together to create an atmosphere of mutual respect and achievement.

By working in partnership with parents and pupils we will continue to move forward and build upon our current success. We hope that you will come and see what we have to offer and become a part of that success.

ADMISSION NUMBER IS 135.

THE CRITERIA WHICH ARE TO BE USED TO ALLOCATE PLACES WHEN THE ACADEMY IS OVERSUBSCRIBED ARE:

1. Children in public care at the time when preferences are expressed and who are still in public care at the time of their admission to school, and those who have been previously looked after, (see note (x) below), then
2. Children for whom the Governors accept that there are exceptional medical, social or welfare reasons which are directly relevant to the school concerned. (See note (i) below) then
3. Children living within the school's geographical priority area with older brothers or sisters attending the school when the younger child will start, (see note iii below).
4. Children living within the school's geographical priority area, then
5. Children living outside the school's geographical priority area with older brothers or sisters still attending the school when the younger child will start (See note (iii) below) then
6. Children living outside the school's geographical priority area (see note (iv) below).

NOTES

The medical, social and welfare criterion will consider issues relevant to the child and/or the family. This category may include children without a statement who have special needs.

All children whose statement of special educational needs (SEN) names the School must be admitted.

Brothers and sisters includes step children, half brothers and sisters, fostered and adopted children living with the same family at the same address (consideration may be given to applying this criterion to full brothers and sisters who reside at different addresses).

The distance criterion which will be used as the tie breaker if there is oversubscription within any of the admission criteria is a straight line (radial) measure. If Governors are unable to distinguish between applicants using the published criteria (eg twins or same block of flats) places will be offered via a random draw.

The distance measure is a straight line (radial) measure centre of building to centre of building.

A child's permanent address is the one where he/she normally lives and sleeps and goes to school from. Proof of residence may be requested at any time throughout the admission process, (including after a child has accessed a school place).

Our Waiting List is compiled in accordance with our Admissions Criteria. Parents of children who are not admitted can request to have their names placed on the waiting list. Late applications for the school will be slotted into the order according to the extent to which they meet the criteria. This waiting list will operate for the whole of the autumn term.

Children will not normally be able to start school other than at the beginning of the term unless they have moved into the area or there are exceptional circumstances.

Applications for school places which are received late will not necessarily be dealt with at the same time as those received by the set deadline. The reasons for a late application may be requested and where these are not exceptional the relevant admission criteria will be initially applied to all others received on time. The late application will be dealt with after this process.

Where a child lives with one parent for part of the week and another for the rest of the week only one address will be accepted for a school admission application. This will normally be the one where the child wakes up for the majority of school days (Monday to Friday). Proof of residence may be requested at any time throughout the admissions process.

the highest priority must be given to looked after children¹ and children who were looked after, but ceased to be so because they were adopted² (or became subject to a residence order³ or special guardianship order⁴). Further references to previously looked after children in the Code means children who were adopted (or subject to residence orders or special guardianship orders) immediately following having been looked after.

GEOGRAPHICAL PRIORITY AREA

Parishes of Charnock Richard, Coppull, Euxton (part*), Astley Village, Whittle-le-Woods, District of Chorley, Withnell, Wheelton, Heapey, Anglezarke, Heath Charnock, Anderton, Adlington and Rivington, Horwich, Blackrod and Haigh.

*Euxton south of railway line.

¹ A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).

² Under the terms of the Adoption and Children Act 2002. See section 46 (adoption orders).

³ Under the terms of the Children Act 1989. See section 8 which defines a 'residence order' as an order settling the arrangements to be made as to the person with whom the child is to live.

⁴ See section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).