

**Joint strategic needs assessment (JSNA) leadership group
Minutes of meeting 18 September 2017, County Hall, Preston**

Present	
Sakthi Karunanithi (chair)	Director of public health and wellbeing, Lancashire County Council (LCC)
Cllr Vivien Taylor	Cabinet member for health and wellbeing, LCC
Cllr Graham Gooch	Cabinet member for adult services, LCC
Steve Morgan (deputising for Tony Crook)	Lancashire Fire and Rescue
Jason Newman	Head of Performance and Delivery, NHS East Lancashire CCG
Amanda Hatton	Director of children's services, LCC
Mike Walker	Information, intelligence, quality and performance manager, LCC
Farha Abbas	Acting JSNA manager, LCC
Apologies	
Angela Allen	Families Health and Wellbeing Consortium
Tony Crook	Group manager, Lancashire Fire and Rescue
Gary Hall	Chief executive, Chorley Council
Angela Harrison	Office of the Police and Crime Commissioner for Lancashire
Mike Kirby	Lancashire County Council
Donna Gadsby	JSNA research officer, LCC

1.	Welcome, introduction and apologies	Action
	SK welcomed everyone to the meeting, the group introduced themselves.	No action.
2	Minutes of the June 2017 meeting	Action
	The minutes of the last meeting were reviewed. AH informed the group that progress is being made with the children's dashboard which includes key indicators only. The minutes were accepted as an accurate representation.	No actions outstanding.
3	JSNA showcase feedback	Action
	MW provided feedback from the JSNA showcase event. The event was well received by partners and highlighted opportunities for collaborative working.	FA/DG to contact Richard Cooke for

	<p>VT questioned if there was a danger that too much data was being presented and how can we have assurance that the JSNA is being utilised. And there is a need for the wider publicity of the neighbourhood intelligence (NI) JSNA. GG agreed.</p> <p>AH suggested showcasing the NI JSNA tool to Children's Services Improvement Board via Richard Cooke.</p> <p>MW informed that JSNA team are meeting partners to further explore the data partners have which can be presented in the NI tool as well as how partners are using the JSNA.</p>	<p>a presentation to Children's Services Improvement Board</p>
<p>4</p>	<p>Feedback from health and wellbeing board (HWB) meeting</p>	
	<p>SK informed the group that a workshop is being held on 16 October to set health and wellbeing board (HWB) priorities and he plans to show the NI JSNA tool at this workshop; to enable linking of HWB priorities to the NI JSNA tool as well as bringing partners on board to feed into the NI JSNA tool. SK emphasised that effectiveness and quality of services requires an overarching data sharing agreement. This workshop can be used as a platform to initiate discussions with relevant partners around data sharing agreements.</p> <p>SK advised that the context for the JSNA is changing, particularly with the sustainability and transformation partnership (STP) and other transformations and it is important to consider collaborative working and data sharing to make best use of the JSNA platform.</p>	<p>MW/FA/DG to meet SK before the 16 October workshop to explore sources of actionable data</p> <p>SK to share the NI JSNA tool at 16 October event</p>
<p>5a</p>	<p>JSNA impact.</p> <ul style="list-style-type: none"> • Incorporating the working-age population (WAP) into future plans. • Demonstration of utilisation of JSNA in plans and strategic decisions 	
	<p>SK detailed the importance of connecting the population level data analysis with service planning functions and questioned what steer the JSNA can provide with the following:</p> <ul style="list-style-type: none"> • Lancashire Children's Services Improvement Board • STP board • Link with service planning and understanding how effective services are <p>AH mentioned the prevention working group and that there was a need to "tighten up" the governance aspect. AH suggested that the group should aim to increase attention on how we handle the data and how we ensure the data is being used in a more cohesive manner. The group felt that there should be economy of effort.</p>	
<p>5b</p>	<p>JSNA 2017/18 work programme developments.</p> <ul style="list-style-type: none"> • Developing the neighbourhood intelligence JSNA. • Supporting Public Health and Wellbeing's health needs assessments. 	

	<p>FA informed the group that the NI JSNA tool is evolving and currently there are 13 dashboards with colleagues across the Business Intelligence (BI) team assigned responsibility for updating these dashboards. In most cases, these dashboards are aligned to the Lancashire Insight topics and are not stand alone.</p> <p>Following on from the JSNA showcase event, the JSNA team will be meeting with various partners to identify which partner data can be incorporated into the JSNA as well as how partners utilise the JSNA. FA mentioned that the JSNA team is keen to also meet with CCGs to identify how the JSNA is being used by the CCGs and explore if and how the data held by the CCGs' BI teams can be incorporated into the NI JSNA tool and what added benefits this will have for the CCGs and partners. FA asked JN if he could assist with linking with the CCGs' BI teams. JN commented that he was happy to assist and the JSNA team can attend a Pennine Lancashire BI Forum meeting to gain better understanding of the data being used/presented by them and the respective partners involved.</p> <p>FA informed the group that there are already plans to send out a brief online questionnaire to all partners to identify the partners' utilisation of the JSNA and if the leadership group agrees then this online questionnaire can be a platform to ask partners for examples of where they have used the JSNA. The group agreed that this was a way forward to seek feedback and evidence on how the JSNA was being used.</p> <p>AH informed that the work they are undertaking around looked after children and deprivation is a good example of how the NI JSNA tool is being used.</p> <p>FA informed the group that the JSNA team are also supporting Public Health and Wellbeing with two health needs assessments, currently awaiting further actions from Public Health and Wellbeing.</p>	<p>JSNA team to attend a Pennine Lancashire BI Forum meeting</p> <p>DG/FA to send out online questionnaire to partners with questions on the utilisation of the NI JSNA tool</p>
<p>6</p>	<p>Pan-Lancashire developments.</p> <p>Collaboration with partners to a) develop the JSNA to incorporate partnership intelligence and b) enable use of this intelligence to inform delivery and evaluation of programmes across the sustainability and transformation partnership (STP).</p>	
	<p>SK informed the group that in light of the various transformations taking place, eg STP, accountable care systems (ACSs), he would like to embed the JSNA and wider BI work into STPs and ACSs. He sees the role of the JSNA and LCC BI to provide a steer on the BI developments taking place in the STP and ACSs and from STP/Lancashire interface perspective he still envisages lots more work needs to happen.</p> <p>VT and GG suggested that initially there needs to be a conversation within Lancashire to establish dialogue with partners in Lancashire. SK agreed that currently the JSNA and BI team should concentrate on the Lancashire area whilst continuing to provide advice to the STP BI developments.</p> <p>SK asked MW and FA if the JSNA and BI team required data sharing agreements. FA and MW suggested that in the first instance it will be useful to know the HWB priorities to help ascertain the associated data required and the subsequent data sharing agreements; the group agreed.</p>	<p>SK/MW/FA to meet to discuss actionable data at a local level</p>

	<p>SK informed that the HWB priorities will be clearer after 16 October event and this event is an appropriate platform for SK to seek commitment from the ACSs and other partners on their input into the JSNA and vice versa and then we can move forward with setting up data sharing agreements.</p> <p>AH informed that Lancashire's multi-agency safeguarding hub (MASH) is a good example of data sharing.</p> <p>SK suggested that the JSNA tools need to present data which is actionable and local level.</p>	
7	Any other business and date of next meeting	Action
	<p>AH informed that on Thursday 21 September there is a northwest event with local authorities around the use of data.</p> <p>SK suggested for future meetings to be scheduled before the HWB meetings. This would allow SK to feedback to the HWB and enable the leadership group to be used as a tool for accountability. This will commence from January's HWB meeting, with the leadership group meeting before then.</p> <p>No other business was raised. SK thanked people for their attendance and the meeting closed at 11.05am</p>	<p>DG to send Doodle poll</p>