



## SCHOOL ADMISSION ARRANGEMENTS – for September 2018 (and academic year 2018/19)

The criteria which are to be used to allocate places when Hodgson Academy is oversubscribed are described below.

An admission number will be published showing the maximum number of pupils that the school will admit in the Autumn Term 2018. The Admission number is confirmed at 225. Parents are given the opportunity to express three preferences for a secondary school. Published criteria are used to decide which children should be offered the available places. In secondary schools an equal preference system operates, whereby the three parental preferences are given equal status. Each preference will be considered equally against the admissions criteria.

Parents are encouraged to apply using the online application system for admissions which can be found at [www.lancashire.gov.uk/schools](http://www.lancashire.gov.uk/schools)

**The closing date for applications is 31<sup>st</sup> October, 2017 with offer letters being sent out on 1<sup>st</sup> March, 2018.**

When Hodgson Academy is oversubscribed the following priorities apply in order:

1. Looked after children and those who have been previously looked after, (see note (x) below),
2. Children for whom the Governors accept that there are exceptional medical, social or welfare reasons which are directly relevant to the school concerned, (see note (i) below), then
3. Children with older brothers or sisters attending the school when the younger child will start, (see note (iii) below), then
4. Children whose Parents are employed by the school, where the member of staff has been employed at the school for two years or more at the time when the application for admission is made or where he / she has been recruited to fill a vacant post for which there is a demonstrable skill shortage.
5. Children living within the school's geographical priority area (GPA), then
6. Children living outside the school's geographical priority area (GPA).

GEOGRAPHICAL PRIORITY AREA (GPA) - Parishes of Thornton Cleveleys (part\*) Poulton-le-Fylde, Staining, Singleton, Eccleston with Larbeck, Great Eccleston, Elswick and Hambleton (shared with Millfield and Fleetwood). (Great Eccleston is also in the Garstang Community Academy area).

\*The cut off point being Amounderness Way from the Singleton Parish boundary to the border with Blackpool.

### Notes

(i) The medical, social and welfare criterion will consider issues relevant to the child and/or the family. This category may include children without a statement who have special needs. *Relevant supporting evidence including medical reports will be required as is determined necessary by the governors to enable fair consideration to take place.*

(ii) Children who have a Statement for Special Educational Needs (SEN) or Education, Health and Care (EHC) Plan will have their applications considered separately.

(ii) Brothers and sisters includes step children, half brothers and sisters, fostered and adopted children living with the same family at the same address (consideration may be given to applying this criterion to full brothers and sisters who reside at different addresses). The priority does not apply to siblings whose brothers and sisters transferred into a sixth form at 16+.

(iv) The distance criterion which will be used as the tie breaker if there is oversubscription within any of the admission criteria is a straight line (radial) measure. If the Local Authority is unable to distinguish between applicants using the published criteria (eg twins or same block of flats) places will be offered via a random draw. The distance measure is a straight line (radial) measure centre of building to centre of building.

(v) A child's permanent address is the one where he/she normally lives and sleeps and goes to school from. Proof of residence may be requested at any time throughout the admission process, (including after a child has accessed a school place).

(vi) Where we have more applications than places, the admissions criteria will be used. Children who are not admitted will have their name placed on a waiting list. The names on this waiting list will be in the order resulting from the application of the admissions criteria. Since the date of application cannot be a criterion for the order of names on the waiting list, late applicants for the school will be slotted into the order according to the extent to which they meet the criteria. Thus it is possible that a child who moves into the area later to have a higher priority than one who has been on the waiting list for some time. If a place becomes available within the admission number, the child whose name is at the top of the list will be offered a place. This is not dependent on whether an appeal has been submitted. This waiting list will operate for the full autumn term.

(vii) Children will not normally be able to start school other than at the beginning of the term unless they have moved into the area or there are exceptional circumstances.

(viii) Applications for school places which are received late will not necessarily be dealt with at the same time as those received by the set deadline. The reasons for a late application may be requested and where these are not exceptional the relevant admission criteria will be initially applied to all others received on time. The late application will be dealt with after this process.

(ix) Where a child lives with one parent for part of the week and another for the rest of the week only one address will be accepted for a school admission application. This will normally be the one where the child wakes up for the majority of school days (Monday to Friday). Proof of residence may be requested at any time throughout the admissions process.

(x) The highest priority must be given to looked-after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order). Further references to previously looked after children in the School Admissions Code means children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after.

**Approved by the Governing Body – 4<sup>th</sup> October, 2016**