

# ACCRINGTON ACADEMY YEAR 7 ADMISSIONS

September 2018

## SUPPLEMENTARY INFORMATION FORM (SIF)

**Important:** Please read the Prospectus and admission advice form before completing this form. Do not forget that you must also name Accrington Academy as one of your preferences on the Common Application Form from the Local Authority.  
**COMPLETING ONLY THIS FORM IS NOT ENOUGH.**

### CHILD'S DETAILS:

Surname:			
First Name(s):			
Date of Birth:		Male/Female:	
Home Address:			
	Postcode:		

If the child lives at two different addresses with separated parents, please give the address where the child NORMALLY lives and goes to school from.

### PARENTAL/CARER DETAILS:

	First Contact Person	Secondary Contact Person
<b>Title:</b> (Mr / Mrs / Miss / Ms / Dr / Other)		
<b>Surname:</b> (if different from child's)		
<b>First Name:</b>		
<b>Relationship to child:</b> (Mother / Father / Grandparent / Other)		
<b>Daytime Telephone No:</b>		
<b>Email Address:</b>		

# PERSONAL CIRCUMSTANCES

**Child in Public Care:**

Please tick this box if the child is looked after by a local authority in accordance with Section 22 of the Children Act 1989, at the date of this application for admission and will remain in care at the date of admission. **Please attach a copy of the Care Order.**

**Child Previously in Public Care:**

Please tick this box if this child was previously looked after by a local authority but, immediately after being looked after, became subject to an Adoption, Residence or Special Guardianship Order. **Please attach documentary evidence.**

**Medical and Social Criterion:**

Please tick this box if you consider that your child has a very exceptional special circumstance for which he/she should be considered before other applicants.

- Before you tick the box, you are strongly advised to read the section of the Prospectus which tells you about what may or may not be considered a special circumstance in this category.
- You **must submit** all supporting evidence from professional third parties **with this form**. Consideration cannot be given unless you do so.
- The Academy cannot be responsible for giving special consideration unless you tick the box and submit the required documents.

**Special Educational Needs (SEN):**

Please tick this box if your child has a Statement of Special Educational Needs from your local authority. Please read the section in the Prospectus which deals with SEN admissions. **A copy of the current Statement should accompany this form** if possible.

**Siblings:**

Please tick this box if you are applying under the Sibling criterion, (ie. the applicant already has an **older** brother or sister at Accrington Academy. (If they are in the 6<sup>th</sup> form, they must have attended the Academy during the Yr7-Yr11 phase). Please state the full name and form of the student who already attends the Academy:

Name of Pupil Already in Accrington Academy	College / Form

Tell us here if your child, on the date of admission (**September 2018**), will have an **older** sibling on roll at the Academy. The term "sibling" means a full, step, half, adopted or fostered brother or sister, **but not cousins**, who will be living permanently with them at the same address at the date of their entry to the Academy. The Academy will require proof of relationship.

# DECLARATION AND RECEIPT

Please check that all details are correct before signing and dating the form.

**I/We declare** that the details given on this application form are correct and understand that failure to disclose or giving false information will result in my child's application being rejected. I also understand that should false information be given in the above details, any subsequent offer will be withdrawn and my child's application will be permanently disallowed.

**I/We agree** to Accrington Academy processing personal data contained in this application form and other relevant data which the academy may obtain from me/us or other people as part of the admissions procedure. I/We agree to the processing of such data for any purposes described above. (This is in accordance with the Data Protection Act 1998).

Signature of Parent(s) / Carer(s)

Date

This Supplementary Information Form (SIF) can be handed in personally at Accrington Academy reception or they may be sent in by post. **Applications by email cannot be accepted.**

The closing date **by which we must receive the SIF** is **4.00pm on Wednesday, 31<sup>st</sup> October 2018.**

Please do not contact the Academy to ask if your child's SIF has been received. Due to the large volume of forms which we expect to receive, we will be unable to advise you until after the closing date. For this reason, please ensure that you do one of the following:

1. Enclose a stamped self-addressed envelope with your child's form, if sent by post, and a receipt will then be sent to you.
2. If submitted in person, please ensure that you obtain a receipt.

## Office Use Only:

<b>POSTAL APPLICATION</b>	<b>HAND DELIVERED APPLICATION</b>
<b>Receipt for Year 7 Application for September 2018</b>	<b>Receipt for Year 7 Application for September 2018</b>
Pupil Name: .....	Pupil Name: .....
Date Received: .....	Date Received: .....
Staff Initials: .....	Staff Initials: .....
SAE Enclosed:	

